Head Teacher: Mrs Julie Ross
Armadale Primary School
Armadale
EH48 3JD
01506 280160

Responsible User Agreement

Name

Class

Date

Why we have a Responsible User Agreement at Armadale Primary School

We use technology to help us learn, stay safe and be kind.

Be responsible

I will:

- **Look after devices**
- **Use devices when my teacher says I can**
- **Use technology for learning**
- **Ask an adult if I am unsure**
-

Be respectful

I will:

- **Be kind online and offline**
- **Use polite words**
- **Respect other people and their work**
-

Be secure:

I will:

- **Keep my password private**
- **Keep my personal information safe**
- **Tell an adult if I am worried**

Be safe

I will:

- **Use approved websites and apps**
- **Tell a trusted adult if something online upsets me**
- **Stop and ask for help if I am unsure**

If I forget these rules:

- **I may be remined about the rules**
- **An adult may talk to me about safer choices**
- **My parents or carers may be informed.**

At Armadale Primary School, we are responsible, respectful secure and safe when using technology.

Pupil User Agreement (All Pupils)

I agree to all the above statements

I understand if I do not use devices in a suitable and appropriate manner, I may not be allowed to use these in school.

Pupil's Name ……

Pupil's Class ……

Pupils Signature ……

Date ……

Parent / Guardian Permission

I have read and understand these rules about internet use, and I understand that my child will be expected to follow these rules.

I understand that West Lothian Council has provided as much protection as possible to ensure children are not exposed to sensitive material.

I understand that any personal devices brought to school are done so at the responsibility of my child, and that these will be stored in class during the school day

I understand that the school is not liable for any damages to personal devices.

Parent / Guardian Name ……

Parent / Guardian Signature ……

Date ……